

COBA LEADERSHIP TEAM MINUTES

Tuesday, August 13, 2019

Present: Gloria Buchanan, Mark Frank, Kurt Jesswein, Gerald Kohers, Mitchell Muehsam, Valerie Richards and Joey Robertson.

1. Approval of minutes. Minutes were modified and approved.
2. 2019 Faculty/Staff presentation. The Leadership Team reviewed part of the presentation. The Dean will forward the presentation to the Leadership Team for review.
3. Summer Research Grants. The Leadership Team reviewed and updated the Summer Research Grant Policy. There was discussion on creating a list of potential committee members from which the SRG committee will be created. Proposals will be due November 1st.
4. Website Committee. The new website committee will be announced at the faculty/staff meeting. The committee was created as part of the college's branding efforts.
5. CAD Items.
 - a. Academic calendar. Will discuss at next meeting.
 - b. Strategic planning for Academic Affairs. Will discuss at next meeting.
 - c. First Gen initiative. Will discuss at next meeting.
6. Miscellaneous.
 - a. Leadership Team Meetings. Meetings will be held on Wednesdays from 3:30pm to 5:00pm following CAD meetings.
 - b. Faculty Awards. The Leadership Team decided to replace the Outstanding COBA Faculty Member award and allow the departments to give departmental awards this year. A faculty award will be given for each category: teaching, research and service.